



Canfield PTA: 2023-2024 Membership & Volunteer Information

We, the Canfield Parent Teacher Association, want to extend a friendly welcome to all new and returning parents and students! The Canfield PTA is a diverse, dynamic organization comprised of parent volunteers and teachers committed to enhancing the Canfield Local School District experience for every student and family. Last year, we rolled out an online membership and communications system to better serve our members. We will be using the same system for the 2023-2024 school year; it is called Givebacks.

Participation in PTA-sponsored events requires a paid membership. This is a two-step process. First, you will purchase a membership online. Then, you will set up an account and opt-in for communications relevant to you and your student(s).

If you have any issues completing your online membership after reviewing the steps below, please email info@canfieldpta.org, and a member of our Executive Board will follow up with you.

1.) Purchasing a Membership with Canfield PTA

1. **Visit CanfieldPTA.org.**
2. **Click on Join.** A new window will open to the Canfield PTA Givebacks system.
3. Once in the canfieldpta.memberhub.com/store, **select the membership type.**
 - a. All memberships are \$15.00 per household (only the people living in your house!).
 - b. Suppose someone outside your immediate family household (grandparent, aunt/uncle, parent living in a different home) would like to volunteer. That person/household *must* also purchase a \$15 membership.
4. **Complete all the Member fields.** Please ensure ALL your information is accurate; this is how we will communicate with you about events, etc. When completed, hit **Add to Cart**. Then, **click on the View Cart link** or scroll up and click on the cart icon in the top right.
5. You will see your membership information on the right. **Add in Your Information** again as confirmation and your **Payment Method**. Then, **select Complete Order** to submit your membership information.
6. You will receive a confirmation notice that your membership has been completed. Please **do not enter a password** as prompted. Instead, **click "I'll do this later"** (steps below). In addition, a copy of your receipt will be emailed to you. That email will contain our Tax ID number.


2.) IMPORTANT: Setting Up Your Account AND Opting-In for Communication about Volunteer Opportunities

The Givebacks system requires that each PTA member set up an account. In addition, members **MUST** "Join Hubs" to receive communications relevant to the volunteer opportunities available based on school buildings, classrooms, and events. **If a member does not create an account AND opt-in to the correct Hubs, they will not receive any communication. This is very important, so please take the time to set up your account and Join Hubs. Even if you were a member last year, you will still need to reset your password and Join Hubs for the 2023-2024 school year.**

Please note that Canfield PTA creates volunteer lists for each event based on who signs up in the Hubs at the beginning of the year. We understand not everyone knows their work schedule or other commitments for the entire year. However, **if you have any interest in helping with an event or sitting on a committee, please join that specific Hub.** You can remove yourself later. Please see the attached sheet for an overview of each committee/event.

1. While you are still in the Canfield PTA Givebacks store located at <https://canfieldpta.memberhub.com/>, **click on Sign In.** It is the under the person icon in the top right.
2. The next step depends on whether or not you were a member last year and used the same email address for your membership.
 - a. **If you were a member last year** and used the same email, you only need to reset your password this year. Follow the prompt to **Reset Password.**
 - b. **If you were NOT a member last year, or are using a new email,** scroll down to see “First Time Logging In?” then **click Create an account.**
 - i. **Complete the contact fields** under Setup you account and **click on Sign Up.**
 - ii. A confirmation notice will appear at the top, asking you to check your email to confirm your account.
 - iii. The email will include a click that says, “**Confirm my email address,**” please **click on it.**
 - iv. You will **return to the Givebacks site and log in.**
3. Once logged in, you will be asked to **select your Organization. Click on Canfield PTA.**
4. On the left panel menu, select “**Communications.**” This is where you will Join Hubs for your interests and events.
5. Click “**Join Hubs**”.
 - a. **NOTE:** If you do not see **Join Hubs** under the Communications menu, please visit <https://canfieldpta.memberhub.com/hubs>. You can view/add them on that URL as well.
6. As mentioned above, you need to **Join EVERY hub that pertains to your student(s) and interests you.** If you do not join a hub, you will not receive notifications for it. This includes:
 - a. School Building(s)
 - b. Classroom(s)
 - c. Committee(s)

Please review the entire list to ensure you have joined ALL relevant 2023-2024 hubs. This is critical to ensure you get the proper communications from Canfield PTA. You may join or leave a hub anytime by accessing your Givebacks account.

 **REMINDER** Please ensure you signed up for all committees (Hubs) you have interest in helping with; we'd love to have you.

Please refer to the additional pages in this packet for building specific contacts, committees, and meetings.

2023-2024 Executive Board Officers:

Julie Kwaiser-Miller: President | jkwaiser@hotmail.com | 330-717-9009
Joan Bacha: Vice President | joanbacha310@yahoo.com | 330-531-3050
Beth Hawks: Secretary | beth@tbg.agency | 330-397-3901
Beth Flesher: Treasurer | bflesher82@gmail.com | 330-207-8300

Looking for more information? Don't forget to **visit our website at CanfieldPTA.org** and **follow us on Facebook!**

Canfield Village Middle School (CVMS) PTA

Volunteer Information

To volunteer for Canfield PTA sponsored events, your household (includes those who live in the same house) must become a member of Canfield PTA (please refer to the directions on the previous pages). Once you are a member, you are encouraged to sign up for volunteer opportunities specific to Canfield Village Middle School via **Join Hubs** under Canfield Village Middle School (please refer to the directions on the previous pages).

If you are interested in learning more about each Committee Hub volunteer opportunity prior to joining any Hubs, please review the committee volunteer information on the following sheet.

You chose the level of involvement that is right for you and your schedule. Whether you have time during the day or in the evening, every week or once a year, we will gladly find something for you! Your involvement makes a difference!

In order to fund the various events that Canfield PTA sponsors, we organize two fundraisers during the school year. These two fundraisers will occur in the Fall and in the Spring. These fundraisers will provide us with the means to support a variety of valuable activities and programs. We hope you will support these too!

If you are interested in meeting the Canfield Village Middle School PTA executive team, learning more about CVMS PTA activities and events or would just like to hear about the exciting things happening at CVMS this year, please join your Canfield Village Middle School PTA chairpersons Deanna Johnson, Kelly Volovar and Susan Carsonie on **Friday, September 22, 2022, at 9:00 a.m. in the *Large Meeting Room* at the Canfield Public Library, 43 W. Main Street, Canfield, Ohio for a PTA Volunteer Meeting.**

If you are unable to attend the meeting but have questions, please feel free to contact Deanna Johnson.

2022-2023 Vice President: Deanna Johnson, 330-506-5657, Dcervello8PTA@gmail.com

2022-2023 Co-Chair: Kelly Volovar, 330-503-8550, Kellyvolovar@hotmail.com

2022-2023 Co-Chair: Susan Carsonie, (330) 207-5417, Subug82@aol.com

We look forward to working with each of you
to make this another wonderful year at CVMS!

Canfield Village Middle School (CVMS) PTA

Committee Information

BOOK FAIR (NOVEMBER 14-17, 2023)

Chairperson: STEPH KELLY, JENNIFER MORGAN

- Assist students in choosing/purchasing new books, assist with running registers

BUILDING DECORATING (ONGOING)

Chairperson: MESHELLE NAVARRO, LAURA CASSIDY

- Coordinate and display decorations around the building for various events throughout the school year

CANDY DRIVE (NOVEMBER 1-3, 2023)

Chairperson: JULIE MILLER/JOAN BACHA

- Prepare collection bin, collect, transport donated candy to local charities

CARDINAL PARTNERS (ONGOING)

Chairperson: MEGAN BROWN

- Provide administrative support for our teachers/staff

CONFERENCE TREATS (OCTOBER 12, 2023 & FEBRUARY 15, 2024)

Chairperson: TIFFANY SMITH

- Provide food/refreshments for the staff

FALL FUNDRAISER (SEPTEMBER 2023-DECEMBER 1, 2023)

Chairperson: CVMS PTA EXECUTIVE BOARD

- Coordinate, sell and distribute fundraising cards

FREE MONEY (ONGOING)

Chairperson: TIFFANY MENGOR

- Collect/track Box Tops, create in-school contests, explore further “free money” opportunities for our school

PBIS BASKETS

Chairperson: OPEN

- Plan, create and assemble (4) gift baskets per each nine-week grading period (16 baskets per school year)

SPELLING BEE (DECEMBER 18, 2023)

Chairperson: OPEN

- Plan and coordinate the school-wide spelling bee

SPRING FUNDRAISER (JANUARY 29, 2024-FEBRUARY 9, 2024) & (MARCH 14, 2024 – delivery)

Chairperson: JENNIFER MORGAN, KRISTEN WEST

- Plan, coordinate, track, distribute candy orders

STAFF APPRECIATION WEEK (MAY 6-10, 2024)

Chairperson: LINDSAY KEISH

- Prepare/purchase items for a buffet luncheon, buffet breakfast and special treats to put in staff mailboxes

STAFF BIRTHDAYS (ONGOING)

Chairperson: MELANIE PFAU

- Wish the staff “Happy Birthday” by preparing and dropping a treat in their mailbox during their birthday month

STUDENT APPRECIATION DAYS (OCTOBER 31, 2023 & FEBRUARY 14, 2024)

Chairperson: ANGELICA FOLSOM (Christina Bunevich and Danielle Kapalko will shadow to take over in '24-25)

- Hand out treats (donuts) during the students’ lunch periods

WELCOME BACK BREAKFAST (AUGUST 2024)

Chairperson: OPEN

- Provide food/refreshments for the staff at the beginning of the school year

5th GRADE FUN NIGHT (SEPTEMBER 29, 2023)

Chairperson: DANIELLE KAPLAKO, JOAN BACHA

- Plan, volunteer for a fun-filled evening for 5th grade students

6th GRADE FUN NIGHT – GLOW PARTY (APRIL 19, 2024)

Chairperson: RACHEL MUSILLI

- Plan, volunteer for a fun-filled evening for 6th grade students

7th GRADE FUN NIGHT (FEBRUARY 23, 2024)

Chairperson: RACHEL RAFFEDIE

- Plan, volunteer for a fun-filled evening for 7th grade students

8TH GRADE CAREER DAY (MAY 3, 2024)

Chairperson: OPEN

- Coordinate the day, work the event to help the 8th grade students move between stations

8TH GRADE PICNIC (MAY 28, 2024)

Chairperson: NOELLE DOMER

- Plan, volunteer for a fun-filled afternoon to celebrate our graduating 8th grade students

If you are interested in being a chairperson for the committees with vacancies, please contact Deanna Johnson at (330) 506-5657.

Thank you so much for dedicating your time and talents to help make this a successful school year!

Canfield Village Middle School (CVMS) PTA

Calendar

AUGUST

Aug 17 Open House
 Aug 21 First Day of School 7-8, 5-6 (A-L)
 Aug 21 Staff Welcome Back Treat
 Aug 22 First Day of School 5-6 (M-Z)
 Aug 23 Staff Welcome Back Breakfast
 Aug 30-31 NO SCHOOL

SEPTEMBER

Sept 1-4 NO SCHOOL
 Sept 22 CVMS Picture Day
 Sept 22 CVMS PTA Meeting 9:00 am (Canfield Library)
 Sept 29 5th Grade Fun Night

OCTOBER

Oct 12 Conferences
 Oct 13 In-Service – NO SCHOOL
 Oct 31 Student Appreciation Day (Halloween)

NOVEMBER

Nov 1-3 Candy Drive
 Nov 7-20 Student Council Food Drive
 Nov 9 5th Grade D.A.R.E. Program
 Nov 10 Veteran's Day Assembly
 Nov 13-17 Book Fair
 Nov 17 Picture Makeup Day
 Nov 17-19 5th/6th Grade Play
 Nov 22-27 Thanksgiving Break – NO SCHOOL

DECEMBER

Dec 4 5th/6th Grade Choir Concert
 Dec 5 7th/8th Grade Choir Concert
 Dec 11 5th Grade Band Concert
 Dec 12 6th/7th/8th Band Concert
 Dec 18 Spelling Bee
 Dec 19 Spelling Bee (Make-Up Day)
 Dec 20-Jan 2 Holiday Break – NO SCHOOL

JANUARY

Jan 3 Classes Resume
 Jan 15 Martin Luther King Day – NO SCHOOL
 Jan 29 Spring Fundraiser Candy Sale begins

FEBRUARY

Feb 5-13 Student Council Lollipop Sale
 Feb 9 Spring Fundraiser Candy Sale ends
 Feb 14 Student Appreciation Day (V-day)
 Feb 15 Conferences
 Feb 16-19 Mid-Winter Break - NO SCHOOL
 Feb 23 7th Grade Fun Night

MARCH

Mar 8 Students vs Staff Game
 Mar 14 Spring Fundraiser Delivery
 Mar 29-Apr 7 Spring Break – NO SCHOOL

APRIL

Apr 19 6th Grade Fun Night – GLOW Party
 April 30 5th/7th Grade Band Concert

MAY

May 1 6th/8th Band Concert
 May 3 8th Grade Career Day
 May 6-10 Staff Appreciation Week
 May 10-12 7th/8th Grade Play
 May 13 5th/6th Choir Concert
 May 14 7th/8th Choir Concert
 May 15-17 8th Grade Washington D.C.
 May 22-24 5th Grade Camp Fitch
 May 27 Memorial Day – NO SCHOOL
 May 28 8th Grade Picnic
 May 30 Talent Show
 May 30 8th Grade Clap Out
 May 30 LAST DAY OF SCHOOL