

### Canfield PTA: 2024-2025 Membership & Volunteer Information

We, the Canfield Parent Teacher Association, want to extend a friendly welcome to all new and returning parents and students! The Canfield PTA is a diverse, dynamic organization comprised of parent volunteers and teachers committed to enhancing the Canfield Local School District experience for every student and family.

**Participation in PTA-sponsored events requires paid membership.** All memberships are handled online through the National PTA membership system called Givebacks. First, you will purchase a membership online. Then, you will set up an account and opt-in for communications relevant to you and your student(s).

If you have any issues completing your online membership after reviewing the steps below, **please plan to attend our General PTA meeting on September 4, 2024, at 6:00 pm at the CVMS Village Theatre**. We will have Executive Board officers available to assist you. You can also email <u>info@canfieldpta.org</u>, and a member of our Executive Board will follow up with you.

#### 1.) Purchasing a Membership with Canfield PTA

- 1. Visit CanfieldPTA.org.
- 2. Click on Join PTA. A new window will open to the Canfield PTA Givebacks system.
- 3. Once on canfieldpta.givebacks.com/store, select the membership type.
  - a. All memberships are \$15.00 per household (only those living in your home).
  - Suppose someone outside your immediate family household (grandparent, aunt/uncle, parent living in a different home) would like to volunteer- in that case, that person/household must also purchase a \$15 membership.
- 4. **Complete all the Member fields.** Please ensure ALL your information is accurate; this is how we will communicate with you about events, etc. When completed, hit **Add to Cart**. Then, click on the **View Cart** link or scroll up and click on the cart icon in the top right.
- 5. You will see your membership information on the right. Add in **Your Information** again as confirmation and your **Payment Method**. Then, select **Place Order** to submit your membership information.
- 6. You will receive a confirmation notice that your membership has been completed. Please do not enter a password as prompted. Instead, click "I'll do this later" (steps below). In addition, a copy of your receipt will be emailed to you. That email will contain our Tax ID number.

#### 2.) IMPORTANT: Finish Setting Up Your Account AND Opt-In for Volunteer Opportunities

The Givebacks system requires that each PTA member set up an account. In addition, members need to "Join Hubs" to receive communications relevant to them based on school buildings, classrooms, and events. If a member does not create an account AND opt-in to the correct Hubs, they will not receive emails, etc. <u>This is very important</u>, so please take the time to set up your account and Join Hubs. Even if you were a member last year, you must reset your Password and Join Hubs for the 2024-2025 school year.

Please note that Canfield PTA creates volunteer lists for each event based on who signs up at the beginning of the year. We understand not everyone knows their work schedule or other commitments for the entire year. However, **if you are interested in helping with an event or sitting on a committee, please join that hub**. You can remove yourself at a later time. Please see the attached sheet for an overview of each committee/event.

- While you are still in the Canfield PTA Givebacks store located at <u>https://canfieldpta.givebacks.com/</u>, click on Sign In. It is the under the person icon in the top right.
- **2.** The next step depends on whether or not you were a member last year and used the same email address for your membership.
  - a. **If you were a member last year** and used the same email, you only need to reset your Password this year. Follow the prompt to **Reset Password**.
  - b. If you were NOT a member last year or are using a new email, scroll down to see First Time Logging In? then click Create an account.
    - i. Complete the contact fields under Setup your MemberHub account and click Sign Up.
    - ii. A confirmation notice will appear at the top, asking you to check your email to confirm your account.
    - iii. The email will include a click that says, "Confirm my email address," please click on it.
    - iv. You will return to the Givebacks site and log in.
- 3. Once logged in, you will be asked to select Your Organization. Click on Canfield PTA.
- 4. On the left panel menu, select **Communications.** This is where you will Join Hubs for your interests and events.
- 5. Click Join Hubs.
  - a. NOTE: If you do not see Join Hubs under the Communications menu, please visit <u>https://canfieldpta.givebacks.com/hubs</u>. You can view/add them on that URL as well.
- **6.** As mentioned above, you need to **Join EVERY hub that pertains to you and your students**. If you do not join a hub, you will not receive notifications. This includes:
  - a. School Building(s)
  - b. Grade(s)
  - c. Committee(s)
  - d. Event(s)

**Please review the entire list to ensure you have joined ALL relevant 2024-2025 hubs.** This is critical to ensure you get the proper communications from Canfield PTA. You may join or leave a hub anytime by accessing your Givebacks account.

Please ensure you signed up for all committees (Hubs) you have interest in helping with; we'd love to have you.

Please refer to the additional pages in this packet for building specific contacts, committees, and meetings.

#### 2024-2025 Executive Board Officers:

Tiffany Smith: President | <u>tsmith1259@gmail.com</u> | 330-518-5304 Joan Bacha: Vice President | <u>joanbacha310@yahoo.com</u> | 330-531-3050 Beth Hawks: Secretary | <u>beth@tbg.agency</u> | 330-397-3901 Jessica Mullen: Treasurer | <u>jmmullen1019@gmail.com</u> | 330-720-9596

Looking for more information? Don't forget to visit our website at CanfieldPTA.org and follow us on Facebook!

# CH Campbell PTA

### **Volunteer Information**

To volunteer for Canfield PTA sponsored events, your household (includes those who live in the same house) must become a member of Canfield PTA (please refer to the directions on the previous pages). Once you are a member, sign up for volunteer opportunities specific to CH Campbell Elementary via **Join Hubs** under <u>CH Campbell Elementary</u> (please refer to the directions on the previous pages).

If you are interested in learning more about each Committee Hub volunteer opportunity prior to joining any Hubs, please review the committee volunteer information on the attached sheets.

You choose the level of involvement that is right for you and your schedule. Whether you have time during the day or in the evening, every week or once a year, we will gladly find something for you! Your involvement makes a difference!

In order to fund the numerous events Canfield PTA sponsors, we organize two fundraisers during the school year. These two fundraisers (Fall Fundraiser Sale and Food Truck Fun Night) provide us with the means to support a variety of valuable programs. This year, the proceeds from CH Campbell's fundraisers will primarily go to supplementing our amazing STEM curriculum by providing a fun, innovated STEM week as well as providing many student and staff activities and events throughout the school year at CH Campbell. We hope you will support these too!

If you are interested in meeting the CH Campbell PTA executive team, learning more about CH Campbell PTA activities and events or would just like to hear about the exciting things happening at CH Campbell this year, please join your PTA chairpersons Margaret DeNiro, Bethany Koenig, and Amanda Hoffman on Thursday, September 12<sup>th</sup> at 6:00 pm in the CH Campbell cafeteria for a PTA Volunteer Meeting.

If you are unable to attend the meeting but have questions, please feel free to contact Margaret DeNiro.

#### 2024-2025 CH Campbell PTA Officers:

Vice President: Margaret DeNiro, 330-506-1666, <u>deniro074@gmail.com</u> Co-Chair: Bethany Koenig, 330-509-0887, <u>bethanykoenig@protonmail.com</u> Treasurer: Amanda Hoffman, 212-390-8645 <u>amandahoffman412@gmail.com</u>

We look forward to working with each of you to make this another wonderful year at CH Campbell Elementary!

### CH Campbell PTA Classroom Party Volunteers

#### \*\*\*PLEASE COMPLETE ONE FORM FOR EACH STUDENT\*\*\*

# ALL forms must be turned in by September 6<sup>th</sup> and volunteers must be PAID PTA members via the Givebacks site to be considered for a headroom or helper parent!

There are so many ways to be a part of your child's classroom experience. One of the most popular ways is helping with the classroom parties. If you are interested in organizing and/or attending a party, here is your chance to join the fun!

Every classroom at CH Campbell will have one "Head Room Parent" (which will be randomly selected at the September 12<sup>th</sup> PTA meeting at 6pm in the cafeteria). The Head Room Parent will work with the classroom teacher, as well as the other parent volunteers, to organize and facilitate four parties throughout the school year: Halloween, Christmas, Valentine's Day, and End of Year. Each party will have a coordinator and up to three additional volunteers. If there are more volunteers for a party than needed, the PTA Chairs will randomly select volunteers based on party preference. Party volunteers will help organize games and crafts, assemble party supplies, and attend the parties to enjoy the fun! All parties will take place at 1:45pm. PTA will provide a snack and drink for every party.

|               | Head Room Parent* Helper Parent                   |  |  |  |
|---------------|---|--|--|--|
|               | Please indicate below how you would like to help: |  |  |  |
| GRADE:        |   |  |  |  |
| TEACHER:      |   |  |  |  |
| STUDENT NAME: |   |  |  |  |
| EMAIL:        |   |  |  |  |
| PHONE:        |   |  |  |  |
| PARENT NAME:  |   |  |  |  |

<u>\*Please note that in addition to classroom parties, the Head Room Parent will be expected to help with</u> <u>other PTA sponsored activities and to find volunteers for additional events throughout the year.</u>

#### Please rank the parties listed below in order of preference. You will be notified of your party day assignment at the beginning of the year.

| Halloween | Christmas | Valentine's Day | End of Year |
|-----------|-----------|-----------------|-------------|
| 10/31/24  | 12/19/24  | 2/13/25         | 5/30/25     |

### CH Campbell PTA Committee Information

#### ART HELP (ONGOING)

Chairperson: Phyllis Potkanowicz

• Assist the art teacher by scanning artwork online

#### BEACH DAY (April 17, 2025)

Chairperson: Emily Melewski

• Decorate, pass out treats during lunch, monitor party during recess

#### BOOK FAIR (NOVEMBER 14-18, 2024)

#### Chairperson: Erica Newell

• Shop with students, set-up/tear down the Book Fair, work a shift

#### CAREER DAY (OCTOBER 4, 2024)

Chairperson: OPEN

• Organize and confirm volunteers for event

#### CONFERENCE TREATS (OCTOBER 10, 2024 & FEBRUARY 13, 2025)

Chairperson: Lindsay Keish

• Provide food/refreshments for the staff

#### **DECORATING COMMITTEE (ONGOING)**

Chairperson: Anastasia Seymour

• Decorate, as needed, throughout the building for various events

#### FALL FUNDRAISER (SEPTEMBER 27, 2024)

Chairpersons: Hannah Morrison, Brittany Schuler

• Build auction baskets, volunteer at event

#### FIELD DAY WEEK (MAY 12-16, 2025)

Chairpersons: Lindsay Cornman, Brooke Vaughn

• Assist Mrs. Magyar with group games

#### FOOD TRUCK FUN NIGHT (MAY2, 2025)

Chairpersons: Lindsay Keish, OPEN (Co-Chair)

• Sell tickets during the event, collect items for and help build the classroom raffle baskets

#### KINDERGARTEN SAFETY DAY (AUGUST 2025)

Chairperson: Marci McBride

• Plan/participate in a safety day for new kindergarten students

#### LIBRARY BIRTHDAY BOOK SALE (FEBRUARY 13, 2025)

Chairperson: Rachel Carbon

• Work in the library during conferences to help parents purchase new books for our school library

#### PICTURE DAY (SEPTEMBER 13, 2024)

Chairperson: Jill Maughn

• Ensure students look their best before having their individual school picture taken

#### PUMPKIN DECORATING (OCTOBER 23-31, 2024)

Chairperson: Allyson Zuzik

Assemble and distribute ribbons to all participants' pumpkins

#### SANTA'S WORKSHOP (DECEMBER 9-13, 2024)

Chairpersons: Brooke Vaughn, Lindsay Cornman

• Set-up Santa's Workshop (Dec 6th), shop/wrap with students, tear down Workshop, inventory product, purchase items for next year

# CH Campbell PTA Committee Information (cont.)

#### STAFF APPRECIATION WEEK (MAY 5-9, 2025)

Chairperson: Beth Hawks

• Prepare/purchase items for a buffet luncheon, buffet breakfast and/or special treats for staff during the week **STEM WEEK (MARCH 10-14, 2025)** 

Chairpersons: Stephanie Taranto, Anastasia Seymore

• Guide students in hands on experiments in the areas of Science, Technology, Engineering and Math

#### STUDENT APPRECIATION DAY (MAY 2, 2025)

Chairperson: Maria Cerni

• Work a fun filled day to reward the students for their hard work during the school year

#### SUPPER WITH YOUR SUPERMAN (JANUARY 27, 2025)

Chairpersons: Lauren Rago, Alyssa Carbon

Work during the event, build/wrap baskets

#### <u>SWEET TREATS (MONTHLY)</u>

Chairperson: OPEN

• Donate supplies for special treats delivered to the staff each month

#### VETERANS DAY BREAKFAST (NOVEMBER 8, 2024)

Chairperson: OPEN

• Set up refreshments for our Veteran guests

#### WELCOME BACK (AUGUST 21, 2024)

Chairperson: Beth Hawks

• Donate items to stock the teacher's lounge, set-up breakfast in the morning during the first week of school

#### YEARBOOK (ONGOING)

Chairperson: Ashley Gay

• Serve as a photographer at school events and parties, compile/edit pictures

#### 2<sup>nd</sup> GRADE GRANDPARENT'S DAY (OCTOBER 17, 2024)

Chairperson: Sonia Alfeld

• Set up refreshments for grandparents to enjoy

#### 4th GRADE PICNIC (MAY 28, 2024)

Chairperson: Jill Maughn

• Plan a celebration for 4<sup>a</sup> grade students, work a station the day of the event, donate to student luncheon

#### 4 GRADE VIDEO (ONGOING)

Chairperson: OPEN

• Create a video for the 4<sup>a</sup>grade students that commemorates their time at CH Campbell

#### MISCELLANEOUS HELP (ONGOING)

• General help with any last-minute help/items that are needed through the year in specials (art, gym, STEM, music) classes as needed

If you are interested in being a chairperson or shadowing a chairperson, please let us know! The following committees are in need of a chair or a co-chairfor this year:

#### **CAREER DAY**

#### FOOD TRUCK FUN NIGHT SWEET TREATS

### VETERANS DAY (2ND GRADE)

#### 4th VIDEO

Thank you so much for dedicating your time and talents for a successful school year!

### CH Campbell PTA Calendar

#### <u>August</u>

Aug 3 Safety Day
Aug 15 Open House
Aug 19 Welcome Back Treat
Aug 21 First Day of School
Aug 21 Staff Welcome Back Breakfast

#### **September**

Aug 28-Sept 2 NO SCHOOL Sept 6 PTA Forms Due Sept 12 CH Campbell PTA Meeting Sept 13 School Picture Day Sept 27 Fall Fundraiser

#### <u>October</u>

Oct 4Career DayOct 74th Grade PictureOct 10ConferencesOct 11In Service - No SchoolOct 14-18Book FairOct 172<sup>nd</sup> gr Grandparents DayOct 23-31Pumpkin DecoratingOct 24Picture MakeupOct 31Halloween Party/Parade

#### <u>November</u>

Nov 1-8 Candy Drive Nov 7 CH Campbell PTA Meeting Nov 8 Veterans Day Assembly Nov 27-29 Thanksgiving Break - NO SCHOOL

#### <u>December</u>

Dec 6 Santa's Workshop Set-up Dec 9-13 Santa's Workshop Dec 19 Holiday Party/Last Day of Classes

#### <u>January</u>

Jan 6 Classes ResumeJan 9 CH Campbell PTA MeetingJan 20 Martin Luther King Jr Day - NO SCHOOLJan 27 Supper with Your Superman

#### <u>February</u>

Feb 13 Library Birthday Book SaleFeb 13 ConferencesFeb 13 Valentine's PartyFeb 14-17 Mid Winter Break- No School

#### <u>March</u>

Mar 10-14 Stem Week Mar 21 No School Mar 27 Class Picture Day Mar 27 CH Campbell PTA Meeting

#### <u>April</u>

Apr 17 Beach Day Apr 18-24 Spring Break No School

#### <u>May</u>

May 2 Food Truck Fun Night May 2 Student Appreciation Day May 5-9 Staff Appreciation Week May 12-16 Field Day Week May 26 Memorial Day - NO SCHOOL May 28 4<sup>th</sup> Grade Picnic May 30 Last Day of School/End of Year Parties/4<sup>Th</sup> Grade Clap-Out

#### **CH Campbell PTA Committee Chairs**

| Committee                           | Chair                               | Phone                        | Email   |
|-------------------------------------|-------------------------------------|------------------------------|---|
| Vice President                      | Margaret DeNiro                     | 330-506-1666                 | deniro0742@gmail.com  |
| Co-Chair                            | Bethany Koeing                      | 330-509-0887                 | bethanykoenig@protonmail.com  |
| Treasurer                           | Amanda Hoffman                      | 212-390-8645                 | amandahoffman412@gmail.com  |
| Beach Day                           | Emily Melewski                      | 330-550-5739                 | emlawson19@yahoo.com  |
| Book Fair                           | Erica Newell                        | 330-717-7566                 | ekh.newell@gmail.com  |
| Conference Treats                   | Lindsay Keish                       | 330-503-6946                 | lindsaykeish@yahoo.com  |
| Decorating Committee                | Anastasia Seymore                   | 330-501-6783                 | anastasia.seymour@gmail.com   |
| Fall Fundraiser                     | Hannah Morrison<br>Brittany Schuler | 330-360-8000<br>330-940-9708 | brittany.kurian13@gmail.com   |
| Field Days                          | Lindsay Cornman                     | 330-565-0102                 | wade21229@yahoo.com   |
|                                     | Brooke Vaughn                       | 330-519-1322                 | bvaughn119@yahoo.com  |
| Food Truck Fun Night                | Lindsay Keish                       | 330-503-6946                 | Lindsaykeish@yahoo.com  |
| Kindergarten Safety Day             | Marci McBride                       | 330-509-0822                 | mariemcbride@ymail.com  |
| Library Birthday Book Sale          | Rachel Carbon                       | 330-518-4675                 | rhutnyan@gmail.com  |
| Picture Day                         | Jill Maughn                         | 614-580-2683                 | jillschmutz@yahoo.com   |
| Pumpkin Decorating                  | Allyson Zuzik                       | 614-352-5551                 | anvrable@gmail.com  |
| Santa's Workshop                    | Brooke Vaughn<br>Lindsay Cornman    | 330-519-1322<br>330-565-0102 | bvaughn119@yahoo.com<br>wade21229@yahoo.com                           |
| Staff Appreciation                  | Beth Hawks                          | 330-397-3901                 | beth@tbg.agency   |
| STEM Week                           | Stephanie Taranto<br>Seymore        | 614-440-0409<br>330-501-6783 | stephanietaranto42@gmail.com Anastasia<br>anastasia.seymour@gmail.com |
| Student Appreciation Day            | Maria Cerni                         | 330-599-9031                 | mariacerni3@gmail.com   |
| Supper with Your Superman           | Lauren Rago<br>Alyssa Carbon        | 330-501-6112<br>330-717-3412 | laurenrago28@gmail.com<br>Alyssacarbon@gmail.com                      |
| Sweet Treats                        | OPEN                                |                              |   |
| Veterans Day Breakfast              | OPEN                                |                              |   |
| Welcome Back                        | Beth Hawks                          | 330-397-3901                 | beth@tbg.agency   |
| Yearbook                            | Ashley Gay                          | 330-881-0026                 | shley2903@gmail.com   |
| 2 <sup>nd</sup> gr Grandparents Day | Sonia Alfeld                        | 330-618-3243                 | saunmarie 333@hotmail.com   |
| 4 <sup>th</sup> Grade Picnic        | Jill Mauhan                         | 614-580-2683                 | jillschmutz@yahoo.com   |
| 4th Grade Video                     | OPEN                                |                              |   |